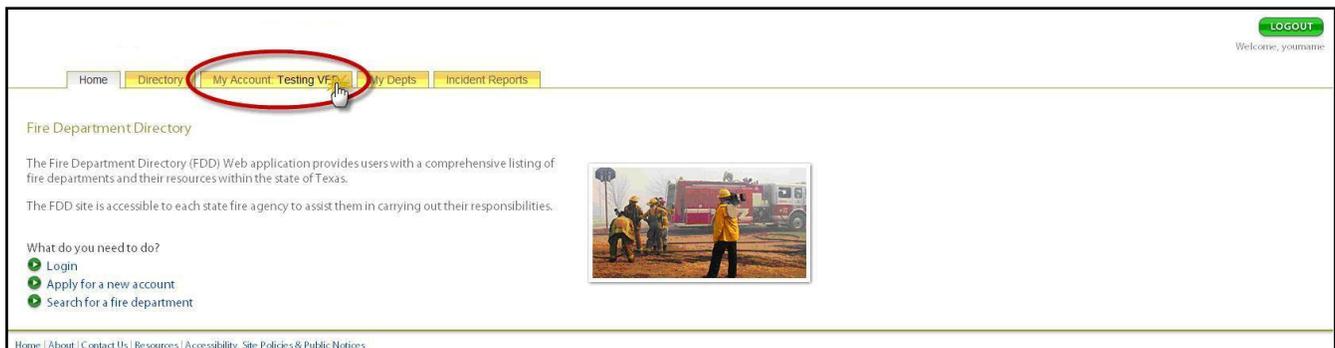


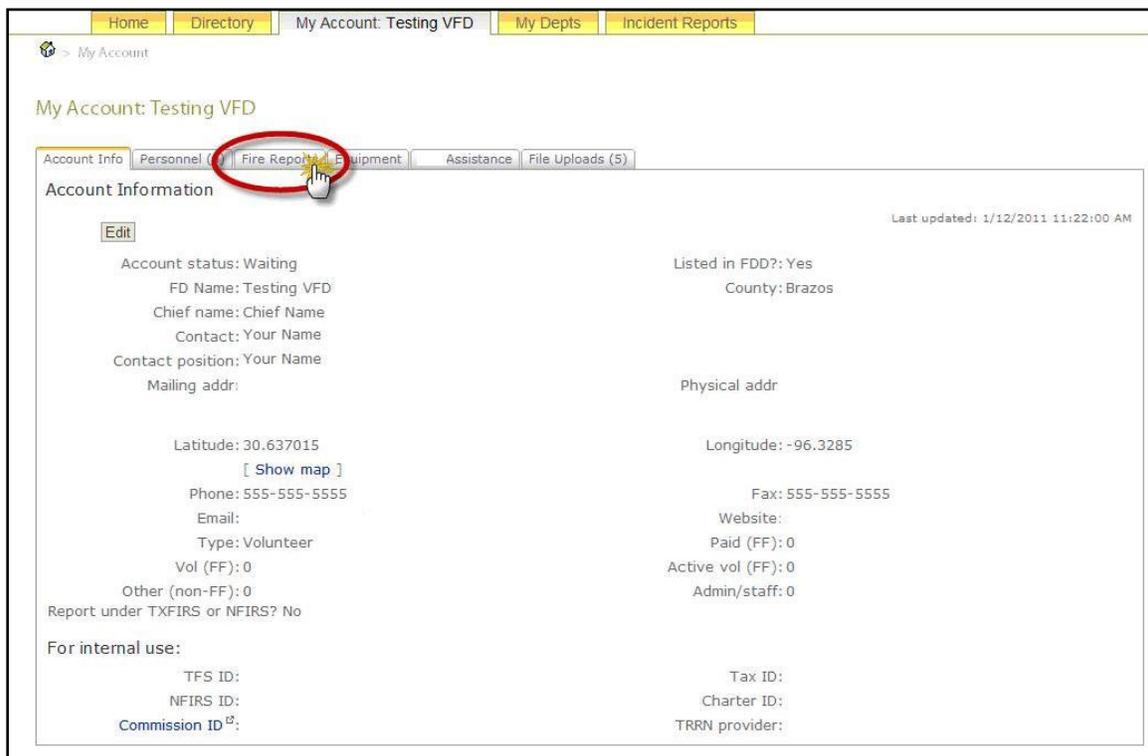


Editing a Fire Report

1. Log into Fire Department Directory using your **Username** and **Password**.
2. Once logged in, select the **My Account: Department's Name** tab.



3. Once you have selected **My Account: Department's Name** tab, click on the **Fire Reports** tab.





4. In order to edit a fire report, click on the fire report name you wish to edit.

My Account: Testing VFD

Account Info Personnel (0) **Fire Reports** Equipment TFS Assistance File Uploads (6)

Most Recent Fire Reports

FIRE NAME	START DATE	RESPONSE TYPE	ACRES
Fire-1	6/29/2010	Wildfire	25.00
Testing	1/1/2010	Wildfire	10.00
			35.00

[Add fire report +](#)

Fire Reports Statistics

Feb
2011

	For Month	For Year
Wildland Calls:	0	0
Acres:	0	0
Vehicle Calls:	0	0
HazMat Calls:	0	0
Structure Fires Calls:	0	0
EMS Calls:	0	0
Search /Rescue Calls:	0	0
Other Calls:	0	0
TOTAL CALLS:	0	0

5. Clicking on the fire report name opens the Edit Incident Report: Incident Name page. Click on the green start button to continue to edit the report.

Edit Incident Report: Fire-1 (1)

Instructions General Info **Wildland Fire Info** Cost Info Review Complete

Instructions:
This form is used to add or edit an incident report. It is divided into a series of "steps" which contain form fields for you to fill out. In order to submit the incident report and save it in the database the "Submit" button must be pressed at the bottom of the 'Review' step.
You may navigate to each step by using the buttons above or by pressing the submit buttons below (e.g., "Start", "Next" or "Previous").



6. In the General Info Tab, any information on the incident report can be change or updated. When finished updating information click on the next button to continue.

Edit Incident Report: Fire-1 (1)

Instructions **General Info** Wildland Fire Info Cost Info Review Complete

Submitted: 6/30/2010 2:42:00 PM | Last modified: 1/21/2011 4:14:00 PM

Contact Information:

Fire department: Testing VFD
 Contact person: Your Name
 Contact phone: Contact email:

Response Type:

Response type: Wildland/grass fire Haz-Mat EMS Other
 Vehide call Structural fire Search/Rescue

Incident Information:

Incident name: Fire-1 Incident number: 1
 Start date: 6/29/2010 Start time: 8:00 AM PM
 Address: Address (line 2):
 City: State:
 Zip code: County:
Find lat/lon using above address... | Select coordinates from map..
 Incident location (lat): N 30.684869 Incident location (lon): W -96.350098

Was this incident in your primary response area? Yes No
 Total number of departments/agencies responding: 1
 Was the Texas Forest Service involved in this response? Yes No

< PREV CANCEL NEXT >

7. If your response type was wildland/grass fire then information, obtaining to this can be edit in this section. If your response type is one of the other, selections move on to number eight. When finished click on the green next button.

Edit Incident Report: Fire-1 (1)

Instructions General Info **Wildland Fire Info** Cost Info Review Complete

Wildland Fire Information:

Acres: 25.00
 Cause: Choose one... Debris burning Lightning Railroads
 Campfire Equipment use Miscellaneous Smoking
 Children Incendiary
 Subcause: Brush pile burning
 # Homes saved: 1 # Homes lost: 0
 # Other saved: 0 # Other lost: 0
 # Near misses: 0 # Injuries: 0
 # Entrapments: 0 # Fatalities: 0
 Ownership: Private Local government Federal government
 Timber company State government

< PREV CANCEL NEXT >



- The next section is where cost information can be edited and updated. Once finished updating please click on the green next button.

Edit Incident Report: Fire-1 (1)

Instructions | General Info | Wildland Fire Info | **Cost Info** | Review | Complete

Cost Information:

TYPE OF TRUCK RESPONDING	SIZE CLASS	NUMBER OF FIRE TRUCKS	TOTAL EQ HRS (FULL UNITS)	COST
Fire engine	< 1250 GPM	2	2.00	150.00
Fire engine	>= 1250 GPM	1	0.50	37.50
Equipment van/Command vehicle	NA	1	1.00	19.00

FIREFIGHTERS	#	TOTAL HRS	COST
Volunteers	15	3.00	
Paid	2	2.00	100.00

OTHER COSTS: DESCRIPTION	FEMA (CODES)	COST
40 ft Truck Mounted Aerial Lift (2 hours)	8486	13.50
5 Gallons Class A Foam	0	150.00
	0	0.00

Total cost: \$ 470.00

Comments/Cost justification (optional):

< PREV | CANCEL | NEXT >

- After updating all information in the incident report, the review section can be used to double check everything before submitting. If all information is correct, click on the green finish button to update all edits done in the report. If information needs to be change the prev button can be used to go back to where information needs to be changed. Screen view on page 5.

- Once the report is resubmitted with edits and updates by clicking on the finish button. This screen will appear. If this screen is not displayed edited information has not been applied to the report.

Edit Incident Report: Fire-1 (1)

Instructions | General Info | Wildland Fire Info | Cost Info | Review | **Complete**

The incident report was updated successfully.

- Print this incident report
- Add new incident report
- Return to My Account

Fire Department Directory

STATE OF OKLAHOMA



Fire Department Directory
STATE OF OKLAHOMA

LOGOUT
Walter, Brian

Public Home
Admin Home
Membership
Fire Depts
Incident Reports
BLIAH (Errors)
Documentation

[Home](#) > [Incident Reports](#) > [Manage Incident Report](#)

Edit Incident Report: Swindale Fire (88)

Instructions
General Info
Wildland Fire Info
Cost Info
Review
Complete

Submitted: 4/12/2011 3:27:00 PM | Last modified: 4/12/2011 3:27:00 PM

Contact Information:

Fire department: Calera Fire-Rescue (83)
 Contact person: Brian Norton
 Contact phone: 580-454-2504
 Contact email: bnorton@boems.net

Incident Information:

Swindale Fire
Lat: 33.9400397
Lon: -96.528799

Incident name: Swindale Fire
 Start date: 4/5/2011
 Address (line 1):
 City: Calera
 Zip code: 74730
 Incident loc (lat): N33.9400397
 Response type: Wildfire

Was this incident in your primary response area? Yes
 Total number of departments/agencies responding: 1
 Was the Texas Forest Service involved in this response? No

Wildland Fire Information:

Acres: 2.00
 Cause: Debris burning
 Subcause: Brush pile burning

Homes saved: 1
 # Other saved: 0
 # Near misses: 0
 # Entrapments: 0
 Ownership: Private

Homes lost: 0
 # Other lost: 0
 # Injured: 0
 # Fatalities: 0

Cost Information:

TYPE OF TRUCK RESPONSE	WATER CLASS	# FIRE TRUCKS	TOTAL FG WGR (EQU. PRICE)	COST
Fire engine	< 1250 GPM	3	1.00	75.00
Fire engine	>= 1250 GPM	0	0.00	0.00
Equipment (van)/Command vehicle	N/A	0	0.00	0.00
PERSONNEL		#	TOTAL WGR	COST
Volunteers		7	1.00	
Paid		0	0.00	0.00
OTHER COSTS (DESCRIPTION)		#	COST	COST
		0		0.00
		0		0.00
		0		0.00
Total cost:				875.00

General Information:

Comments / Cost justification (optional):

PREV
CANCEL
FINISH

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